

APPENDIX A

**Terms of Reference
Septage, Task Force and Technical Committee**

TERMS OF REFERENCE

MUNICIPAL SEPTAGE MANAGEMENT PLAN TASK FORCE

PURPOSE:

To oversee and provide direction for the preparation of a Septage Management Plan for the member municipalities of the County of Grey

SCOPE OF RESPONSIBILITY:

To represent the interests of the respective lower tier municipalities in order to provide a solution for the disposal of septage throughout the County.

To develop a Terms of Reference for the preparation of the Municipal Septage Management Plan in consultation with the Ministry of the Environment.

To retain the services of a qualified consultant to prepare the Municipal Septage Management Plan

To report back to the local municipalities on the findings of the study

MEMBERSHIP:

One (1) elected representative from each of the nine lower tier municipalities of the County of Grey.

Representation from the Ministry of the Environment, as required, non-voting.

Quorum for meetings will be set at five (5).

The Task Force will elect a Chair and Vice-Chair

FINANCIAL SUPPORT:

50% funding from the Ministry of the Environment to a maximum of \$50,000 is to be available for the preparation of the Municipal Septage Management Plan.

The remaining 50% funding required by the Task Force and Study are to be provided by the local municipalities.

The allocation of funding is to be calculated based on the total number of households per municipality less the number of households paying a sewage charge (i.e. # of households on private sewage disposal systems)

50% of the cost of support staff is to be included in the funding from the Ministry of the Environment.

OTHER:

The Task Force will establish a Technical Committee to be made up of the following representation:

- 1 representative each from the Bruce Grey Health Unit, Conservation Authorities & Ministry of the Environment
- 1 representative from the septage haulers
- 1 representative from the municipal sewage disposal plant operators
- 1 representative from each of the four lower tier municipalities who have septic inspectors (Southgate, Chatsworth, West Grey and Grey Highlands)

TERMS OF REFERENCE
SEPTAGE MANAGEMENT PLAN,
MEMBER MUNICIPALITIES OF GREY COUNTY
TECHNICAL COMMITTEE

PURPOSE:

To provide input into the preparation of the Septage Management Plan of the member municipalities of County of Grey.

SCOPE OF RESPONSIBILITY:

- To provide input to the Septage Management Plan Task Force and the consultant for the study.
- To provide expertise as it relates to generation and disposal of septage throughout the County.

MEMBERSHIP:

- 1 representative each from the Bruce Grey Health Unit, Conservation Authorities & Ministry of the Environment
- 1 representative from the septage haulers
- 1 representative from the municipal sewage disposal plant operators
- 1 representative from each of the three lower tier municipalities who have septic inspectors (Southgate, West Grey and Grey Highlands)